



INSTRUCTIONS TO APPLICANT(S)

STEP 1: Fill out Rental Application and submit to Launch Real Estate, PLLC, with all applicable fees along with a copy (front and back) of each Applicant(s) Driver's License.

Application Fee (includes credit report fee): \$100.00 per Applicant over the age of 18 years (payable by Applicant and due with completed Rental Application). Payable by cash, money order, or cashier's check only – **No Personal Checks Accepted. Application fees are not refunded in the event of a denial.** Application Process can take up to (3) three business days.

STEP 2: Once Applicant is notified of approval and Applicant accepts the approval in writing agreeing to rent the property, the Lease Preparation and Security Deposit fees are due prior to the Lease preparation. Preparation of the Lease can take up to five (5) business days. **The Security Deposit becomes non-refundable once the property is taken off the market and the lease is prepared and Applicant changes their mind and decides to no longer rent the property, refusing to sign the Lease.**

Lease Preparation Fee: \$150.00 (Payable by Applicant once approved and due prior to preparation of Lease). Payable by cash, money order, or cashier's check only – **No Personal Checks Accepted.**

STEP 3: Signing of the Lease. At Lease Signing, the pro-rated first month's rent is due along with any non-refundable pet deposit if applicable. Tenant will be provided with access to enter the property on the day the lease begins.

Applicant hereby grants permission to Launch Real Estate, PLLC to pull their credit report from the social security number provided on the Rental Application, and authorizes Launch Real Estate, PLLC to run a credit and background check including criminal and eviction inquiries.

Applicant's Printed Name

Date

Applicant's Signature

Applicant's Printed Name

Date

Applicant's Signature